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PRESENT: L. Smith, Vice Chairman; R. Robinson, W. Barker, A. Brubaker,
J. Fermery, L. Ruest, R. Dean, A. Dittami

NOT PRESENT: P. Robart, Chairman

L. Smith introduced new members Rebecca Dean and Alex Dittami to the Committee.

GOV. WEARE PARK DRIVEWAY – DOT: L. Ruest provided background information on this proposed second driveway access as well as the most recent information received from the NH Department of Transportation (DOT).

James Hewitt of District 6 has informed that the concept and traffic flow for the proposed access driveway and parking lot has been approved. He added that it will be necessary for the owner of the Church to submit a state driveway permit application to coincide with the Town's application. Additional information requested by the DOT includes a copy of the deed or recorded easement that allows Hampton Falls to use the two church driveways as exits for Gov. Weare Park activities. It was noted that an agreement between the Town and Church will need to be considered and drafted by the Board of Selectmen for counsel review.

Discussion took place with regard to potential increased traffic on Sundays at times when church services are taking place at the same time as games. Suggestion was made to chain/close the access at these times. It was also suggested to construct a new connection to the existing parking lot at Gov. Weare Park with a section of driveway that would have vehicles exiting the new parking area travel to the existing parking lot exit at these times. Question was raised as to the costs and whether fill is available; D. Robinson will prepare an estimate for consideration. W. Barker will bring this information to Pastor Lawrence for consideration and report back to the Committee at its February meeting.

TOWN HALL ENTRY WAY DOORS: Background information was provided for the benefit of new Committee members. A. Brubaker referred the Committee to a \$4,300 estimate received from Gray Construction for cutting and framing of the new proposed interior sliding door. Discussion took place with regard to this cost as well as the costs for the doors, mechanisms, electrical and other work needed to be ADA compliant.

It was determined that the first step is to identify a State ADA Inspector who could come to the Town Hall and work with Committee members to determine a course of action to meet ADA requirements. The Committee agreed that a new outside door is needed as well as ADA complicity (to include handicap push button(s) access). In addition, determination as to whether the inside door is to be replaced or whether the Building Inspector's door is to be relocated will be decided at a future meeting. L. Smith, A. Brubaker, W. Barker and the Building Inspector will meet with the ADA Inspector.

TOWN COMMON BENCH REFURNISHMENT (2016 Funds Encumbered to 2017): Discussion suggested trying another method other than sandblasting to clean the concrete bench

DRAFT

supports, possibly a paint remover type chemical or grinder. D. Robinson will use the broken support to test these options. This matter will be added to the Committee's March agenda. It was agreed that the concrete supports should be sealed once cleaned.

HISTORICAL SOCIETY MUSEUM:

Drip Edge: D. Robinson described the work done to remove the deteriorated asphalt drip edge along two sides of the Museum replacing it with gravel. R. Dean stated that the Historical Society was concerned that the work was not done according to the specifications identified by the structural analysis recommendation. She added that the finish stone is at a level higher than expected and that the separation should be increased; one issue being aesthetics and another being splash back. Concern was expressed that there should be 10 inches separation for insect prevention. D. Robinson stated he would take a look to determine if taking four inches of stone away will continue to allow for proper drainage. If not, the stone will need to remain to ensure proper drainage. This matter will be added to the March agenda.

Front Portico: R. Dean referred the Committee to a proposal received from Matt Diana Housewright for restoration work on the Historical Society Museum portico. The Committee reviewed the \$62,700 proposal and determined that it is cost prohibitive. Question was raised as to the likelihood woodwork would be replaced with wood or a manmade product. Discussion took place with reference to needs for fabrication, reproduction of profiles, glazing of tempered glass, stripping of paint, and painting.

R. Dean requested that clear specifications be drafted for use in obtaining quotes for Museum projects and noted that the Historical Society prefers wood over composite materials. R. Dean stated she would obtain a quote for scraping, caulking and replacing sections of rotted wood. A. Brubaker suggested an estimate be obtained from Gray Builders.

NEW BUSINESS: No new business was discussed at this time.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES (11/15/2016):

MOTION: To approve the minutes of the November 15, 2016 meeting as written.

MOTION: A. BRUBAKER

SECOND: R. ROBINSON

6 IN FAVOR, 2 ABSECTIONS, PASSES

The meeting adjourned at 10:00 a.m.

The next meeting of the Town Improvement Committee is February 21, 2017, 8:30 a.m.